



Kentucky Classic Arts at Centre Square

Covid-19 Reopening Guidelines

#StrongerTogether #HealthyAtWork

Kentucky Classic Arts at Centre Square exists because of our patrons and guests. In order to resume activities, we will be making several changes to help ensure the safety of our students and community members.

Basic Changes

- Encourage Social Distancing (six (6) feet or more)
- Universal masking as appropriate
- Provide Adequate Hand Sanitizer and Encourage Hand Washing
- Ensure Proper Sanitation (regular cleaning of common areas)
- Conduct Daily Temperature/Health checks (more on this below)
- ***BEFORE JUNE 29th, all camps, groups, and auditions will be limited to 10 (ten) people, including staff.***
- Those approved to be in a childcare program are limited to:
 - Facility/Staff
 - Persons with legal authority to enter (first responders, Department for Community Based Services, Division of Regulated Childcare, etc.).
 - Necessary utility workers
 - Professionals providing medical/therapeutic services for children with special needs
 - Children enrolled in the program
 - Parents or legal guardians of children enrolled in the program
- The same staff members will work with the same children each day in order to reduce additional exposure, including the staff members that give breaks to primary staff members.

Pickup and Dropoff

- **In order to minimize the number of people coming in and out each day, we will make some changes to our normal system.**
- When picking up and dropping off your children, please use **JT Whitlock Ave.**, the street between KCA and the County Clerk's office.
- When dropping off/picking up your child, a member of staff will receive children in the parking lot and **verbally confirm** with the parent or legal guardian that each child has no fever, and has not been around anyone showing symptoms of illness.
- Dropoff will be similar, with parents encouraged to wait in their cars, and we will use radio communication to call for children as their guardians arrive for pickup.

- We ask that in the interest of safety you maintain social distancing while waiting for your children.

Food and Water

- All students and visitors are asked to bring water bottles to discourage the shared use of water fountains. You may use the water fountains to fill your bottle.
- All camp attendees will be required to bring their own lunches.
- **No gum.**

Cleaning and Disinfecting

- All communal areas will be heavily cleaned at the and end of each day including restrooms, rehearsal spaces, hallways, fountains, doorways, and floors.
- Throughout the day, heavily used areas will be periodically and regularly sanitized. This will include restroom areas.
- No soft props or other items will be shared without cleaning and/or disinfecting.
- Anything that children have placed in their mouths or that are otherwise contaminated by bodily secretions will be set aside until they are cleaned by hand by a person wearing gloves.
- **According to guidelines, paper-based products may be shared safely, without the need for additional disinfection.** This will be rare, but useful especially in audition situations.
- KCA will ensure that **staff members/employees and children** practice hand hygiene frequently. Staff members and children should wash or sanitize their hands in the following circumstances:
 - upon arrival for the day,
 - after breaks,
 - upon returning from outside,
 - after toileting,
 - after contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluids,
 - after cleaning or sanitizing or using any chemical products,
 - before eating, serving or preparing food,
 - before and after completing a medical procedure or administering medication,
 - when visibly soiled (must use soap and water), and
 - prior to departure.

Daily Procedures

- A backpack or other sack for storing lunch, shoes, scripts, pencils, and water bottles is required.
- Please do not bring **tablets, laptops, or other large electronic devices**. Phones are obviously okay. This is to discourage gathering closely/sharing these devices with others.

- It is more important than ever that you always remember your show materials (**scripts, pencils, dance shoes, etc.**) since guidelines make it difficult to share these things.
- KCA will prioritize outdoor, as opposed to indoor, rehearsal as much as possible. **Bring water.**
- Please **eliminate the use of carpools as much as possible.**
- Discourage unnecessary physical contact, such as high fives, handshakes, fist bumps, or hugs.
- If a child or staff member shows a fever or any other contagious symptoms, the child must be removed from the classroom immediately and placed in a safe, secluded area. The parent or guardian will be notified immediately and must remove the child from the childcare program within one hour.
- KCA **must** notify enrolled families and staff of a diagnosed case of COVID-19 in the program, while still protecting the privacy of the diagnosed individual.
- **After June 29th:**
 - All physical contact will remain limited.
 - Physical contact as required for the production will be limited to final dress rehearsals and performances or modified.
 - Staff, families, and youth **must** stay home and/or seek medical attention if they have tested positive for or are showing any potential symptoms of COVID-19.

Personal Protective Equipment (PPE)

- Non-staff adults should wear a face mask while inside KCA. For example, parents or guardians picking up and dropping off children outside of normal pickup and drop-off times.
- Children who are five (5) years of age or under **should not** wear masks due to increased risks of suffocation and strangulation.
- Children over five (5) may wear a mask indoors as tolerated.
- Parents or custodial adults may not enter the facility if the parent or custodial adult refuses to adhere to the KCA's policies, following CDC guidelines.
- All staff members will take a refresher training on cleaning and sanitizing procedures.

Based upon the guidelines available at https://govsite-assets.s3.amazonaws.com/uDe47sqDS3ym4flA8FtM_Healthy%20at%20Work%20Reqs%20-%20Child%20Care%20Facilities%20-%20Final%20Version%201.1.pdf and https://govsite-assets.s3.amazonaws.com/e0M2GfVQFivXKFbvtJw_Healthy%20at%20Work%20Reqs%20-%20Youth%20Sports%20-%20Final%20Version%201.0%20DPH%20KHSAA.pdf accessed 6/7/2020.